

**List of documents/information required in support of Naturalisation (British Citizenship) application filed in the UK**

**(All documents must be free from any staples, clips or pins)**

**Documents required:**

1. Full copy of Applicant's Current Passport or EU ID Card or UK Driving Licence
2. Full copies of Applicant's Expired/Cancelled Passports used in the last 5 years - For Non-EEA nationals
3. Applicant's two photographs - pasted on the referee pages (download referee pages under "Download Documents" page)
4. Indefinite Leave to Remain Biometric Residence Permit or Permanent Residence document with UKVI letter confirming date of acquiring Permanent Residence Status, if available or Copy of letter confirming Settled status, if available
5. Copy of Life in the UK Pass test result (if test taken before 17 December 2019) or Copy of email confirmation containing test reference number of the Passed Life in the UK test (if test taken on or after 17 December 2019)  
- book the test at <https://www.gov.uk/life-in-the-uk-test>
6. UK Bachelors/Masters/Phd Award or Secure English Language Tests (SELTs) Certificate passed at least level B1 - see details at <https://www.gov.uk/english-language>
7. Marriage Certificate, if married to a British National
8. Bio page of Partner's British Passport, if married to a British National

**Information required:**

National Insurance Number

Last 5 years addresses in the following format:

From: (DD-MM-YYYY) or (MM-YYYY)	To: (DD-MM-YYYY) or (MM-YYYY)
Address:	
Post Code:	

**Details of the Applicant's Parents:**

Father's – Name, Town and Country of birth, Nationality and Date of birth

Mother's – Name and maiden name, Town and Country of birth, Nationality and Date of birth

**Details of the Applicant's Spouse/Partner:**

Name and any other previous names, Town and Country of birth, Nationality and Date of birth, Present Address, Date/Place of Marriage

Date of Naturalisation and Citizenship Certificate Number (if Naturalised as British)

If previously married, date of Applicant's Previous Spouse/Partner:

Name and any other previous names, Town and Country of birth, Nationality and Date of birth,  
Present Address, Date/Place of Marriage

Date of Naturalisation and Citizenship Certificate Number (if Naturalised as British)

For List of Professionals who can act as Professional referees, please download here: [List of Professional Referees](#)

### First Referee details

Title(Mr/Mrs/Ms/Miss, etc.)

Given names

Family name

Gender

Date of birth

Addresses for last 3 years(starting with the current address)

Phone number:

Email address:

Profession:

Does your referee have a British passport? If yes, What is their passport number?

How does the referee know the applicant?

### Second Referee details

Title(Mr/Mrs/Ms/Miss, etc.)

Given names

Family name

Gender

Date of birth

Addresses for last 3 years(starting with the current address)

Phone number:

Email address:

Profession:

Does your referee have a British passport? If yes, What is their passport number?

How does the referee know the applicant?

Employment History for the last 10 years in the following format:

From	To	Occupation	Employer's Name	Employer's Address

List Absences from the UK in the last 5 years(or in the last 3 years, if married to a British National) in the following format:

Country Visited	Reason (Holiday, Business, Visiting Relatives)	Date of Departure from the UK (DD-MM-YY)	Date of return to the UK (DD-MM-YY)	Number of days*
		Total number of days absent		

Enter whole days' absences only. Do not include the day you left the UK or returned to the UK. For example, if you were absent from the UK between 1 January 2014 and 31 January 2014, enter 29 days (2 January to 30 January inclusive).

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Please ensure that you were in the UK 5 years ago on the date of filing the application, so if we are filing the application on 24/05/2017, then you should have been present in the UK on 24/05/2012.

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**Only for EEA National Applicants (page 4 to page 6)**

**Proof of residence in the UK from the date of acquiring Permanent Residence or Settled Status upto the date of application**

Items of correspondence from 6 different sources as below (monthly items - 4 documents per year spread across the year, all documents which are quarterly, half-yearly and yearly) addressed to the Applicant, examples below: (online statements can be printed)

Bank statements/letters

Council Tax Bill

NHS letters,

HMRC letters,

TV licence

DVLA letters

Telephone Bills/Statements

Water rates bills/statements

Internet bills

Tenancy Agreement

Any online purchase invoices, like ebay invoices, amazon invoices, etc.

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**Evidence that the Applicant has been in the UK lawfully for his/her 3 or 5 year qualifying residence period. This should be evidence that you were here as a worker, student, self-employed, self-sufficient, retired or incapacitated person**

(please provide these documents **covering the Applicant's 3 or 5 year** qualifying residence period)

Below are the examples of documents:

**Worker**

Employer's letter

Wage slips

Bank statements showing receipt of wages

P60s

Contracts of employment for all employers for the qualifying residence period, if available

**Vocational training** - (try to provide as many documents as available from the below list)

Letter from training provider giving details of training

**Job-seeker - looking for work** (try to provide as many documents as available from the below list)

Proof of receipt of job-seeking benefits

Letters of invite to interviews

Rejection letters from employers

Evidence of academic or professional qualifications

Any Job offers of offers not accepted

Proof of registration with recruitment agencies, e.g. emails exchanged, CV emailed

**Self - employment** - (try to provide as many documents as available from the below list)

Tax self-assessment forms

Proof of payment of class 2 or 4 national insurance contributions

Invoices sent to Clients for the relevant period

Business accounts

Company Tax returns for the relevant period, if any

Company Registration Certificate, if any

SA302s for the relevant period

Business Bank/Personal Bank account statements for the relevant period showing client payments received

Letter from Accountant confirming your incomes for the relevant period

Payslips for salary from your own company for the relevant period, if any

Corresponding Personal Bank Statements showing the above salary entries for the relevant period, if any

**Self-sufficient**

(try to provide as many documents as available from the below list)

Bank statements

Evidence of receipt of pension

Evidence of Comprehensive Sickness Insurance(CSI) – European Health Insurance Card (not issued by the UK); form S1, S2, or S3; or evidence of comprehensive private medical insurance.

**Student** - (try to provide as many documents as available from the below list)

Letter from school/college/university - enrolment letter

Statement of sufficient financial resources

Bank statements

Evidence of receipt of scholarship or bursary

Evidence of comprehensive sickness insurance – European Health Insurance Card (not issued by the UK); form S1, S2, or S3; or evidence of comprehensive private medical insurance.

**Temporary or permanent incapacity** - (try to provide as many documents as available from the below list)

Letter from doctor or medical report

Evidence of sickness-related benefits